# Invoking System Administration

▶ **To invoke System Administration:**

1. Enter 8 in the command line of the Main Menu.

   The System Administration Menu appears:

```
  11:12:22                **** Entire Output Management ****              13/01/2007
 User ID XYZ                  - System Administration -

  Maintenance Functions

    1 System Defaults
    2 Users
    3 Copy NATURAL SECURITY Users
    4 Calendars
    5 Physical Printers

  Control Functions

    6 Monitor Start/Close
    7 Start Archiving Task
    8 Start Reviving Task
    9 Start Condense Task

   10 Transfer Entity

 Please select option.
  Command => _____
 Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      Help        Exit  Flip                                          Menu
```

2. To invoke a function from the System Administration Menu, enter its number in the command line.