

Transfer Entity

This function enables the system administrator to copy objects to a target environment on another database, for example, to transfer objects from a test environment to a production environment.

You can use it for:

- Transferring Reports
- Transferring Bundles
- Transferring Logical Printers
- Transferring Distribution Lists
- Transferring Users
- Transferring Calendars
- Transferring Physical Printers

For further information, see *Transfer Object Facility* in the *System Administration* documentation.

Transferring Reports

To transfer reports:

1. Select an instance of the System Administration >Transfer Entity > Reports node in the object workspace.
2. Invoke the context menu and choose **Transfer**.

The **Transfer Report to a Target Environment** window appears, listing all reports.

3. If you do not want to transfer all reports, select the reports to be transferred by choosing the **New selection** button.

The **Select Reports** window opens.

4. Enter your selection criteria, and select **OK**.
5. Enter the ID of the target database in the Target (DBID) field and the number of the target file in the Target (FNR) field.
6. Select the **Transfer** button.

The previously selected reports are now copied to the defined target environment.

For further information, see *Transferring Reports* in the *System Administration* documentation.

Transferring Bundles

▶ To transfer bundles:

1. Select an instance of the System Administration >Transfer Entity > Bundle node in the object workspace.
2. Invoke the context menu and choose **Transfer**.

The **Transfer Bundle to a Target Environment** window appears, listing all bundles.

3. If you do not want to transfer all bundles, select the bundles to be transferred by choosing the **New selection** button.

The **Select Bundles** window opens.

4. Enter your selection criteria, and select **OK**.
5. Enter the ID of the target database in the Target (DBID) field and the number of the target file in the Target (FNR) field.
6. Select the **Transfer** button.

The previously selected bundles are now copied to the defined target environment.

For further information, see *Transferring Bundles* in the *System Administration* documentation.

Transferring Logical Printers

▶ To transfer logical printers:

1. Select an instance of the System Administration >Transfer Entity > Logical Printer node in the object workspace.
2. Invoke the context menu and choose **Transfer**.

The **Transfer Printer to a Target Environment** window appears, listing all logical printers.

3. If you do not want to transfer all printers, select the printers to be transferred by choosing the **New selection** button.

The **Select Printer** window opens.

4. Enter your selection criteria, and select **OK**.
5. Enter the ID of the target database in the Target (DBID) field and the number of the target file in the Target (FNR) field.
6. Select the **Transfer** button.

The previously selected logical printers are now copied to the defined target environment.

For further information, see *Transferring Logical Printers* in the *System Administration* documentation.

Transferring Distribution Lists

To transfer distribution lists:

1. Select an instance of the System Administration >Transfer Entity > Distribution List node in the object workspace.
2. Invoke the context menu and choose **Transfer**.

The **Transfer Distribution List to a Target Environment** window appears, listing all distribution lists.

3. If you do not want to transfer all distribution lists, select the printers to be transferred by choosing the **New selection** button.

The **Select Distribution List** window opens.

4. Enter your selection criteria, and select **OK**.
5. Enter the ID of the target database in the Target (DBID) field and the number of the target file in the Target (FNR) field.
6. Select the **Transfer** button.

The previously selected distribution lists are now copied to the defined target environment.

For further information, see *Transferring Distribution Lists* in the *System Administration* documentation.

Transferring Users

To transfer users:

1. Select an instance of the System Administration >Transfer Entity > User node in the object workspace.
2. Invoke the context menu and choose **Transfer**.

The **Transfer User to a Target Environment** window appears, listing all users.

3. If you do not want to transfer all users, select the printers to be transferred by choosing the **New selection** button.

The **Select User** window opens.

4. Enter your selection criteria, and select **OK**.

5. Enter the ID of the target database in the Target (DBID) field and the number of the target file in the Target (FNR) field.
6. Select the **Transfer** button.

The previously selected users are now copied to the defined target environment.

For further information, see *Transferring Users* in the *System Administration* documentation.

Transferring Calendars

To transfer calendars:

1. Select an instance of the System Administration >Transfer Entity > Calendar node in the object workspace.
2. Invoke the context menu and choose **Transfer**.

The **Transfer Calendar to a Target Environment** window appears, listing all calendars.

3. If you do not want to transfer all calendars, select the printers to be transferred by choosing the **New selection** button.

The **Select Calendar** window opens.

4. Enter your selection criteria, and select **OK**.
5. Enter the ID of the target database in the Target (DBID) field and the number of the target file in the Target (FNR) field.
6. Select the **Transfer** button.

The previously selected calendars are now copied to the defined target environment.

For further information, see *Transferring Calendars* in the *System Administration* documentation.

Transferring Physical Printers

To transfer physical printers:

1. Select an instance of the System Administration >Transfer Entity > Physical Printer node in the object workspace.
2. Invoke the context menu and choose **Transfer**.

The **Transfer Printer to a Target Environment** window appears, listing all physical printers.

3. If you do not want to transfer all printers, select the printers to be transferred by choosing the **New selection** button.

The **Select Printers** window opens.

4. Enter your selection criteria, and select **OK**.
5. Enter the ID of the target database in the Target (DBID) field and the number of the target file in the Target (FNR) field.
6. Select the **Transfer** button.

The previously selected physical printers are now copied to the defined target environment.

For further information, see *Transferring Physical Printers* in the *System Administration* documentation.