

# NAF - Calendar - Function 31.9

Using a calendar, you can control the deletion of reports.

This chapter covers the following topics:

- Invoking Calendar
- Selecting a Calendar from a List
- Maintaining a Calendar

## Invoking Calendar

When you invoke this function, the **Calendar** window appears:

```

Time 11:23:19          *** Natural Spool Administration ***          Date 2002-10-22
User SAG                M e n u                                File 7/411
                        +----- Calendar 7/411 -----+
      Administration    !                                     !
                        !   Enter name of                   !
      10 Reports/Queues !                                     !
      11 Devices        !           Calendar                 !
      12 Abstracts     !           or                       !
      13 Applications  !           *   for Selection        !
      14 Change Spool File !           ?   for Help                               !
                        !                                     !
      Maintenance      !           .   for End                               !
      30 Spool File Properties !                                     !
      31 Objects       !                                     !
      32 Mass Update   !           -----                               !
      33 Hardcopy Allocations !           / _____ /                               !
      34 Transfer Objects !                                     !
                        +-----+
Enter values.
Command ==>
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      Help Menu Exit User Logic Alloc Print Heade Appli Clust NTCC Canc

```

In this window, you can specify the name of an existing calendar, select a calendar from a list of calendars available or add a new profile to the spool file.

## Selecting a Calendar from a List

To select a calendar from a list, enter one of the following:

- a partly-qualified name (e.g. T\* to list all calendars starting alphabetically from T),
- an asterisk (\*) to list all calendars in the NATSPOOL system.

A list of calendars is then shown in a window.

```

Time 14:15:33          *** Natural Spool Administration ***          Date 2002-10-22
User SAG                M e n u                                     File 7/411
                                                                    +-----Select with *-----+
Administration          !  New start value ..... _____ !
                                                                    !-----!
10 Reports / Queues     !  Fl Cm  Name           Fl Cm  Name   !
11 Devices              !  -- --  -----      -- --  ----- !
12 Abstracts           !           _  CAL01           _  MYCAL !
13 Applications         !           _  TESTCAL          !
14 Change Spool File   !                                     !
                                                                    !-----!
Maintenance            !                                     !
                                                                    !-----!
30 Spool File Properties !                                     !
31 Objects              !                                     !
32 Mass Update         !                                     !
33 Hardcopy Allocations !                                     !
34 Transfer Objects    !                                     !
                                                                    !-----+
Mark on selection list.
Command ==>
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      Help Menu Exit                --                                Canc
    
```

The calendars defined for the logical printer which was used for the initialization of the current Natural session are highlighted in the window.

In the Cm column, you can enter one of the following codes:

Code	Description
C	Copy calendar.
D	Delete calendar.
R	Rename calendar.
.	Exit function.
X or any other character	Display calendar for modification or deletion, see below.

## Maintaining a Calendar

If the specified calendar exists, it is displayed. You can modify the individual parameters or delete the whole calendar.

**Note:**

If you specify a name that does not yet exist, you can add a new calendar. In this case, the Delete option is not provided in the window.

```

Time 14:15:00          *** Natural Spool Administration ***          Date 2002-10-22
User SAG              M e n u                                     File 7/411
+----- Calendar TESTCAL -----+
! Modify              TESTCAL              Delete (Y/N)          N !
! -----+-----!
! Owner N                                     !
! -----+-----!
! Default day for start of week (1-7) 1 / start of weekend (0,1-7) 6 !
! (1 - Monday          ,    7 Sunday)          !
! -----+-----!
! Notes                                     !
! -----+-----!
! Mk Year Mk Year Mk Year Mk Year Mk Year Mk Year Mk Year Mk Year Mk Year Mk Year Mk Year Mk Year !
! -----+-----!
!   _ 1996                                     !
! -----+-----!
! Mark or enter year _____ !
+-----+-----+
Mark on selection list or enter new year.
Command ==>
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      Help  Menu  Exit                                     Canc
    
```

In this window, you can enter the following:

- The default for the first day of the week.
- The default for the first day of the weekend. The value 0 means that weekends are not considered.
- A short description.
- A year (see below).

When you specify a year (for example, 2002) and press Enter, the calendar for the first half of the specified year appears. Pressing Enter once more displays the second half.

```

Time 11:00:05          *** Natural Spool Administration ***          Date 2002-10-22
User SAG              Calendar TESTCAL / 2002                      File 7/411
          January                      February                      March
Monday              7 14 21 28                4 11 18 25                4 11 18 25
Tuesday             1  8 15 22 29            5 12 19 26                5 12 19 26
Wednesday           2  9 16 23 30            6 13 20 27                6 13 20 27
Thursday            3 10 17 24 31            7 14 21 28                7 14 21 28
Friday              4 11 18 25                1  8 15 22                1  8 15 22 29
Saturday            5 12 19 26                2  9 16 23                2  9 16 23 30
Sunday              6 13 20 27                3 10 17 24                3 10 17 24 31
          April                      May                          June
Monday              1  8 15 22 29            6 13 20 27                3 10 17 24
Tuesday             2  9 16 23 30            7 14 21 28                4 11 18 25
Wednesday           3 10 17 24                1  8 15 22 29            5 12 19 26
Thursday            4 11 18 25                2  9 16 23 30            6 13 20 27
Friday              5 12 19 26                3 10 17 24 31            7 14 21 28
Saturday            6 13 20 27                4 11 18 25                1  8 15 22 29
Sunday              7 14 21 28                5 12 19 26                2  9 16 23 30
-----
Reset calendar _  Modify start/end of week _  Save values _  Exit function _
Modify values, or press a PF-key.
Command==>
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      Help  Menu  Exit  Save  Modif  Reset                                Canc

```

Non-working days, such as weekends are highlighted. Working days are not highlighted. To modify the status of a day (working or non-working day), mark the day with any character and press Enter.

Using the fields of the bottom of the screen, you can:

- reset the calendar to the default values,
- modify the first day of the week and of the weekend (for the current year only),
- save the values.