# **Editing Existing Reports**

Report definitions that have been saved or started may be modified at any time.

#### To access a report definition

1. If you know the report name, enter the command ER followed by the report name.

#### Or:

If you do not know the report name, access the List Report Definition (LR) function and enter the command ER on the selection line preceding the report name.

Or:

If the report has been started, you may use the List Started Report (LS) function and enter the ER command on the selection line preceding the report name.

Or:

If the report writes history data to the Adabas Review repository, you may use the List History Reports (LH) function and enter the ER command on the selection line preceding the report name.

The ER command invokes the Edit Report screen for the specified report. The following example shows the "Commands by Hour" report:

20:35:15		P	DAB	A S Edit	- R E Report	VIE	W		2003-07-07 LOCL=00009
Report Name:	COMMANDS	ВҮ НС	UR			DBID	to Moi	nitor:	9
+	Order	Sum	Min	Max	Avg	Pct	Rate	Round	-+   .
HOUR   CMD   MONAME   IOS   COMMANDS   CMDRESP 	_10 _20 _30 	- - - - - - - - - -	       	- - - - - - - - - - - - - - - - - - -	 	- - - - - - - - - - - - - - - - -	- - - - - - - - - - - - -		-               
Command: Enter-PF1PF2PF3PF4PF5PF6PF7PF8PF9PF10PF11PF12 Help Optns Exit Save Start - + Rules Flds Menu									

This chapter covers the following topics:

- Changing Field Information
- Changing Processing Rules

- Changing Report Options
- Starting an Edited Report

# **Changing Field Information**

- To change the field information displayed on the Edit Report screen
  - 1. Type over the existing information.

#### To change or add fields to the report

1. You may also use the field selection screens.

Refer to the section Using the Field Selection Screens.

- To make additional changes after finishing changes on the Edit Report screen
  - 1. You may access the Report Processing Rules screen or the Report Options screen.

#### To finish your changes to the report definition

1. Press PF5 or enter the SAVE command on the command line.

# **Changing Processing Rules**

If the report contains processing rules, a message is displayed at the bottom of the Edit Report screen. You may change existing rules or create new rules, if desired.

#### To change processing rules or create new rules

1. Display the Report Processing Rules screen by pressing PF10 or entering RULES on the command line.

20:38:29			A D	A D A B A S - R E V I E W 200 Report Processing Rules LOC						-07-07 =00009
				COMM	ANDS BY	HOUR				
	Field	0p	Value						A	nd/0r
	ADADURA_ IOS 	GT 3. GT 20 			Page 1					AND
Command:										
-	Help	Optns	Exit	Save	Start	-	+		Flds	Menu

2. Change the rules by typing over the existing information; add rules by entering them on the screen.

For more information, see section Using the Report Processing Rules Screen.

3. Edit the Report Options screen by pressing PF2 or entering OPTNS on the command line.

#### Or:

If no other changes to the report definition are required, press PF5 or enter SAVE on the command line.

#### Or:

Return to the Edit Report screen by pressing PF3 or entering EXIT on the command line.

Your changes are not deleted unless you exit the Edit Report function without first entering the SAVE command.

## **Changing Report Options**

#### **b** To change report options

1. Access the Report Options screen by pressing PF2 or entering OPTNS on the command line.

19:30:50	*** Report Oj	** R : ptions :	E V I E W For: COMM	I ***** IANDS BY H	OUR	2003-07-07 LOCL=00222
+ Report Detail/Sum AutoStart Break Print Rstrt/Intrvl Y Max Restarts: S Max K ADALimit Display By S Entries Limit Page/Line55	S Y N N N N 32 	Log File . Num of Log Si User E: Bu CB: Y RB: Y IO: Y	Logging  Logs ze xit ffers to FB: Y VB: Y EX1: N	N . RVLOG 2 . 999999 Log  SB: Y IB: Y EX2: N	Histor History Int HISTORY DBID HISTORY FNR. History SVC. ReportE: Detail Exit. Summary Exit Cmd CL S	ry+ 9   9   31   227   xits     Sum N
Enter-PF1PF2PF Help Ex	F3PF4- kit	PF5	-PF6PF Accpt	'7PF8	-PF9PF10P Dflts	F11PF12 Menu

2. To change the report options, type over the existing information.

For an explanation of the report options, refer to the section Using the Report Options Screen.

3. After making changes to the Report Options screen, use either of the following procedures:

To save the changes temporarily while you make changes to other components of the report, press PF6 or enter ACCPT on the command line.

Or:

If no other changes to the report definition are required, press PF5 or enter SAVE on the command line.

You are returned to the Edit Report screen.

### **Starting an Edited Report**

#### To start an edited report

1. When you have finished editing the report, start the report by pressing PF6 or entering START on the command line from either the Edit Report screen or the Report Processing Rules screen.

If you make changes to a report that has already been started, you will be prompted to "refresh" the report when you attempt to issue the START command or press PF6. This is because the name of a report that is accumulating data is the same as the report you are attempting to start. Reports with duplicate names are not permitted by Adabas Review. Refreshing the report will purge any accumulated data and will restart the report.

2. To "refresh" the report, answer "Y" to the prompt.